

SETON EDUCATION COUNCIL
MEETING MINUTES – MARCH 24, 2015
at
SETON ACADEMY

Present: Msgr. Dennis Duprey, Fr. Timothy Canaan, Fr. Scott Seymour, Fr. William Reamer, Christopher Hay, Brian Snell, Michael Howley, Stacie Chapman, Patrick McGill, Sr. Helen, Cathy Russell, Sally Yanulavich

Excused: Stephen Gagnier, Martha Frost, John Deon, Lynn Gilbert

Meeting called to order at 6:40 p.m. by President Christopher Hay; Fr. Timothy Canaan led Opening Prayer.

Agenda: Motion to accept – Stacie Chapman; second – Brian Snell – approved.

Approval of Minutes: The minutes of the February 24, 2015 meeting were reviewed. Motion to approve the minutes by Patrick McGill; second by Brian Snell – approved.

Public Comment: None

Student Council Report: None.

Principal's Reports:

Sister Helen - Seton Academy

Sister provided a written report that was provided to all Council members. There was a good turnout at the recent Open House. Applications for next year are coming slowly.

Cathy Russell - Seton Catholic

Cathy provided a written report that was provided to all Council members. There will be an Honor Flight movie on April 29 at 8:30 a.m. Students will be attending a Model UN at Boston College from March 26 – 28. Donations (\$1,500.00 so far) are helping with the costs. Seton Academy helped the students with the 40 Days of Hope. The recent Open House went well – Tee shirts were given to 6th graders if they registered for next year at Seton Catholic at the Open

House. Enrollment is at 134 or 135. Msgr. Duprey commented that the “lock in” was well attended with about 70 participating. Cathy reported that this activity made money.

Cathy also reported that the State Education Department is auditing the mandated services at Seton Catholic. There is an issue regarding the length of the school day. The school stands to lose \$8,000 for mandated services and CAP services.

Committee Reports:

Academic

See the Principals Reports.

Buildings and Grounds

There is a Strategic Planning sub-committee meeting to wrap things up next week.

Catholic Identity

There were confessions today at Seton Academy.

Development

Chris Hay provided Lynn Gilbert’s written report to all Council members. Chris commented that there were good initiatives in the report. Lynn would like to meet with the Principals regarding enrollment, advancement and marketing procedures. She is interviewing someone from the Senior Citizen’s Council who would be assisting at the Development Office 20 hours a week. This position is funded by a grant at no cost to the schools. There was discussion regarding the Education Tax Credit now being off the Governor’s “table”.

Finance

Seton Catholic – Sally Yanulavich provided written financial reports, which were distributed to Council members. She is collecting past due tuition and commented people hold out for their income tax refunds. She believes she will collect about ½ of the \$38,000 owed. Her office is receiving back years payments for mandated services. She also reported that she does not believe that the school will reach the budgeted loss projected for this year. Expenses are down so the loss will be much less than projected.

Seton Academy – John Deon provided written financial reports that were distributed to all Council members. The cafeteria is losing 16,000. Aftercare was budgeted for a \$32,000 profit and that is \$16,000 so far.

Fundraising

It was reported that the wreath sale realized a profit of \$1100 to \$1200 this year.

Student Life

Stacie Chapman reported that the Strategic Planning committee addressing this issue has three solid goals with one still being considered.

Membership:

Need one new member. Also Chris Hay passed out a spreadsheet showing the terms of current Council members and officers.

Unfinished Business

Sixth Grade Transition

The sixth grade open house reportedly went “okay”. There was a public meeting regarding this transition last week. Those attending thought there were good questions raised at the meeting and not much complaining. The 5th Graders from Seton Academy visited Seton Catholic today. There is an Open House for 5th graders on March 25 with a program included in the Open House. Sister Helen passed out a report she prepared regarding the Financial Implications to Seton Academy of the 6th grade moving to Seton Catholic, which she prepared from her prior budgets. There was discussion including the presence of teacher’s aide. Sister explained the many facets of the move. Msgr. Duprey offered that this report should go to the joint finance committee for review and discussion.

New Business

Christopher Hay pointed out that budgets are due on June 15. Msgr. Duprey raised the issue of promoting the Gala.

Executive Session

Fr. Timothy moved for an executive session - the motion was seconded by Stacie Chapman. The Council went into Executive Session

at 7:42 p.m. At 7:52 p.m. Stacie Chapman moved to end the Executive Session – the motion was seconded by Brian Snell.

Monsignor Duprey asked what does our pre-school program entail?

Adjournment

Monsignor Duprey led the closing prayer. Brian Snell moved to adjourn at 7:56 p.m. – seconded by Stacie Chapman – unanimously approved.

Next Meeting at Seton Catholic on TUESDAY, April 28, 2015 at 6:30 p.m.

Respectfully Submitted

Michael J. Howley
Council Secretary