

SETON EDUCATION COUNCIL
MEETING MINUTES – April 17, 2017

At

SETON CATHOLIC

Present: Fr. William Reamer, Christopher Hay (late), Brian Snell, Michael Howley, Stacie Chapman, Stephen Gagnier, Patrick McGill (late), Martha Frost, Lynn Gilbert, Susan Pellerin, Christine Boule, Sally Yanulavich

Excused: Msgr. Dennis Duprey, Fr. Timothy Canaan, Fr. Scott Seymour, Cheryl Kabeli, and John Deon

Vice-President Brian Snell called the meeting to order at 6:08 p.m. Fr. Reamer led the Opening Prayer.

Agenda: Motion to accept – Stephen Gagnier; seconded by Stacie Chapman - unanimously approved.

Approval of Minutes: The minutes of the March 20, 2017 meeting were reviewed. Stacie Chapman moved to approve the minutes with minor corrections (from Stacie); seconded by Brian Snell – unanimously approved.

Public Comment: None

Student Council Report: None

Principal's Reports:

Sister Helen Hermann – Seton Academy

Sr. Helen submitted a written report, which had been sent to all Council members prior to the meeting. Sister was not present due to the death of her brother. Our prayers and those of the whole Seton Family are with her.

Lynn Gilbert – Seton Catholic

Lynn submitted a written report, a copy of which was provided to all Council members. Lynn reported about an invitation she received to participate in an opportunity at Boston College this summer, which would benefit our school. She spoke on water use issues – water use has dropped and so has the cost. Bus lease issues were discussed. Christine Boule is analyzing the mileage for each bus and as a result the lease for the replacement bus for Bus #9 will be replaced with a 12,000-mile lease (the minimum allowed). The busses average 4,000 miles a year. The other 3 busses have 36,000-mile leases. She spoke about JCEO wanting to lease space from Seton Catholic for Head Start but there is no space to offer them. Pam Ballantine from the Diocesan Offices visited the several classrooms, including the religion classes and her report will be provided. The active shooter drill was a success and received

some publicity in the press. The meeting with the President of Clinton Community College regarding an articulation agreement and a possible joint degree program with the college went well.

Committee Reports:

Buildings and Grounds

Stephen Gagnier reported. Steve attempted follow up with the boiler manufacturer and Gates Roofing but has not heard back from them – he will be more aggressive with his attempts to contact them. Steve is looking for the Operations Manual for the new boiler that Lynn Gilbert does not have – perhaps Mary Forbes has it.

Development

Susan Pellerin provided a report. The Easter mailing went well - \$7,000.00 to date. There was an alumni visit from Jorge Miguel Morales over Easter Break who attended Seton his sophomore year – he wants to send Seton some students from Mexico. Susan is meeting with the President of Norsk Titanium to show him the benefits of the Seton schools so he can let his employees know. The Gala has 10 corporate and two other table sponsors but help is needed with the event.

Finance:

Financial reports were received from both schools and sent to Council members prior to the meeting. There was little discussion on those issues at this meeting.

Fundraising

Cheryl Kabeli was not present.

Unfinished Business

Websites Issues

Lynn Gilbert talked about a telephone conversation with Lynn Premo (sp?) today regarding a joint website for the schools. Lynn Premo maintains and updates the Seton Academy website. Hank Racette is now reaching out to adjust and update the Seton Catholic website (speaking to Lynn, Mary Forbes and Sally). Stacie Chapman again pointed out that back up is needed for the people maintaining and updating these websites.

Christopher Hay inquired about the better overall performance of the different websites. Which one is better? The issues seems to be which of the two websites do we like and which and who do we go with? Marty Frost spoke of there being a unified website but with different emphasis for each school. Father Reamer offered some insightful comments about the websites.

A meeting should occur with Sister Helen, Lynn Gilbert, Lynn Premo and Chuck Racette to review everything and the issues discussed in this meeting and the Council's March meeting.

A motion was made by Brian Snell and Patrick McGill and seconded by Father Reamer

that the School Principals are to move towards a single website by September 2017, the start of the next academic year. The motion was unanimously approved.

Executive Session

Lynn Gilbert requested an Executive Session. Christopher Hay made a motion that the Council go into Executive Session, which was seconded by Stephen Gagnier and unanimously approved. The Executive Session commenced at 6:52 p.m. At 7:23 p.m. Stacie Chapman moved that the Council end Executive Session, which was seconded by Christopher Hay and unanimously approved.

At 7:24 Christopher Hay moved that the Council go again into Executive Session, which was seconded by Stacie Chapman and unanimously approved. Executive Session ended at 7:26 upon the motion of Stephen Gagnier, which was seconded by Christopher Hay and unanimously approved.

Topics for Next Meeting

The committee reports for the next meeting are Buildings & Grounds, Development/Advancement, Academics and Student Life.

Adjournment

Adjournment at 7:27 p.m. Fr. Reamer led the closing prayer.

Next Meeting - Seton Academy on MONDAY, May 15, 2017 at 6:00 p.m.

Respectfully Submitted

Michael J. Howley
Council Secretary