

**SETON EDUCATION COUNCIL**  
**MEETING MINUTES – FEBRUARY 23, 2016**  
**At SETON ACADEMY**

**Present:** Msgr. Dennis Duprey, Christopher Hay, Michael Howley, Stacie Chapman, Stephen Gagnier, Martha Frost, Sr. Helen Hermann, Cathy Russell, Sally Yanulavich, Lynne Gilbert

**Excused:** Fr. Timothy Canaan, Fr. Scott Seymour, Fr. William Reamer, Brian Snell, Patrick McGill, and John Deon

President Christopher Hay called the meeting to order at 6:34 p.m.  
Sister Helen led the Opening Prayer.

**Agenda:** Motion to accept – Msgr. Duprey; second by Stacie Chapman – approved.

**Approval of Minutes:** The minutes of the January 26 meeting were reviewed.  
Amendments – page1: meeting date 2016 not 2015; Fr. Scott led the opening prayer. Motion to approve the minutes as amended by Stacie Chapman; second by Stephen Gagnier – approved.

**Public Comment:** John Crotty was present as a visitor.

**Student Council Report** – None

**Principal's Reports:**

Sister Helen Hermann – Seton Academy

Sr. Helen submitted a written report, which had been sent to all Council members prior to the meeting. There were no questions about her report.

Cathy Russell – Seton Catholic

Cathy submitted a written report, a copy of which was provided to all Council members. She reported that the process of removing the boiler has started. The school is waiting for the gym heating and cooling unit, which is being manufactured.

**Committee Reports:**

Academic

See the Principals Reports.

Buildings and Grounds

Stephen Gagnier reported. Boiler Project at Seton Catholic – the dismantling of the boiler has gone as far as it can – possible asbestos issues,

however not in the exhaust stack. Steve obtained building drawings for the Seton Catholic building from Peru Central (after much effort). Based on those it appears the removal requirements will be less than thought.

Steve met with Lynne Gilbert and a grant has been submitted for financial help but needs more information and to increase the energy saving component of the application. They are using a prior energy audit report for the grant. The initial grant was submitted for \$300,000.00. He reported a cost per room for related (to boiler) work in 35 to 40 rooms of \$1,000.00. Cost for new insulation on boiler/mechanical room pipes estimated at \$20,000.00. Estimate for energy saving doors - \$20,000.00. The steam traps in the eight crawlspaces involves about \$10,000.00 worth of work.

Msgr. Duprey raised an issue at this point from Sr. Helen's report regarding the installation of pinch guards on the doors at Seton Academy, which has been done. Sr. Helen commented on the great new maintenance person for Seton Academy – Brian Novaboil (sp?).

#### Catholic Identity

No report.

#### Development

Lynne Gilbert provided a handout to the Council and provided a copy of the packet which will go out to current students this week for the Council to review. She reports that social media traffic has increased every month since being installed.

#### Finance:

Seton Catholic – Sally Yanulavich provided written financial reports. She reported nothing unusual in the Seton Catholic finances. Need work on the budget for next year needed

Seton Academy – John Deon provided financial reports. Christopher Hay reviewed the reports with the Council.

#### Fundraising:

Cathy Russell reported that the Seton raffle numbers are unknown at this point. The Twenty Week Club starts soon.

#### Student Life

Stacie Chapman reported. Key Club members went to the regional meeting in Saranac Lake.

#### Membership:

No report.

### **Unfinished Business**

### City School District Tuition Issue

Christopher Hay reminded everyone that the Plattsburgh City School District School Board was scheduled to meet on Thursday February 25, 2016 to vote for the second time on accepting out of district students and setting tuition rates for those students. If this passes it will become district policy.

### Principal Search Issue

Msgr. Duprey and Christine Boule co-chairs. Msgr. said Sister Ellen Rose, Diocesan Superintendent of Schools, has sent an ad to Catholic communities throughout the State. She has also provided some norms for hiring (e.g. candidate rubrics).

### Tuition

Brian Snell had sent out proposed tuition rates and requested approval or disapproval from Council members via e-mail. The proposed tuition rates circulated were approved by a majority of the Council.

### **New Business**

### **Executive Session**

There was no executive session.

Msgr. Duprey raised an issue raised by the Affordable Care Act if 4 or more groups operate an entity. If there are 50 or more employees that entity must meet the requirements of the Affordable Care Act. Is the Diocese doing the work on this issue? Msgr. Aucoin's imaginative way around this – he proposed involving all the pastors in Clinton County without cost in form of any new assessment or parish assessment. This would involve amending the Constitution. Perhaps including a pastor from a non-core parish and a representative from a non-core parish.

### **Adjournment**

Adjournment at 7:56 p.m. Msgr. Duprey led the closing prayer.

**Next Meeting - Seton Catholic on TUESDAY, March 22, 2016 at 6:30 p.m.**

Respectfully Submitted

Michael J. Howley  
Council Secretary